

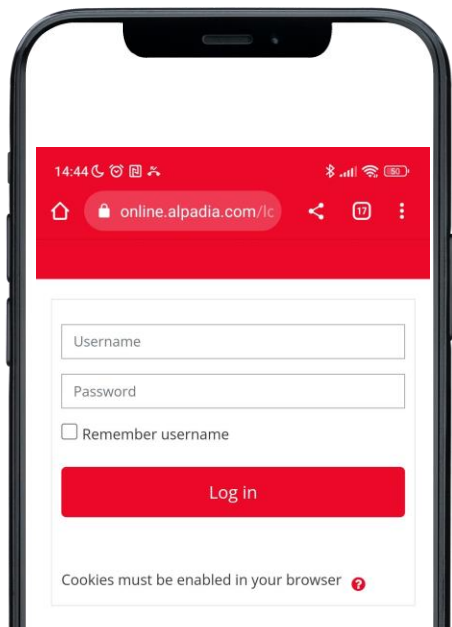
ALPADIA

Language Camps

Online student portal

HOW TO ACCESS THE STUDENT PORTAL?

Go to <https://online.alpadia.com>



OR

Download our new ALPADIA mobile app

- Android

Download the mobile app via
the [Google Play Store](https://play.google.com/store/apps/details?id=com.alpadia)

or scan this QR code:



- Apple

Download the app via this link:
<https://apps.apple.com/app/alpadia/id6446781239>

Or scan this QR code:



Note: The app is developed for iPhone and iPad.
It cannot be downloaded on Apple computers.

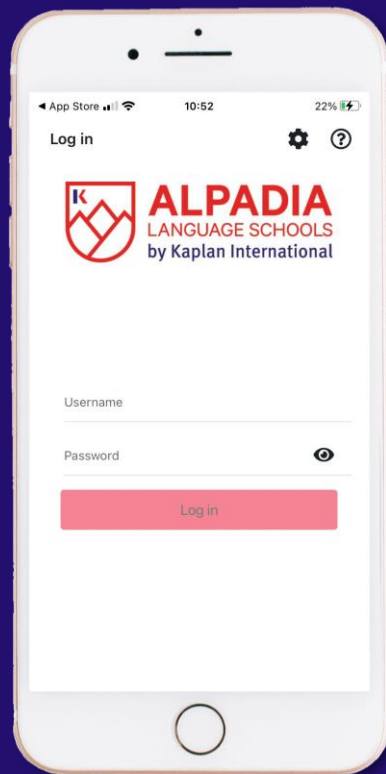
Parents should use the portal (or mobile app) to

- Provide ALPADIA with their travel details (only for students that booked an ALPADIA transfer)
- Complete and sign-off the parental consent form
- Access "Your booking summary" which provides information like the booked course types, transfers, Premium+ activities, etc.

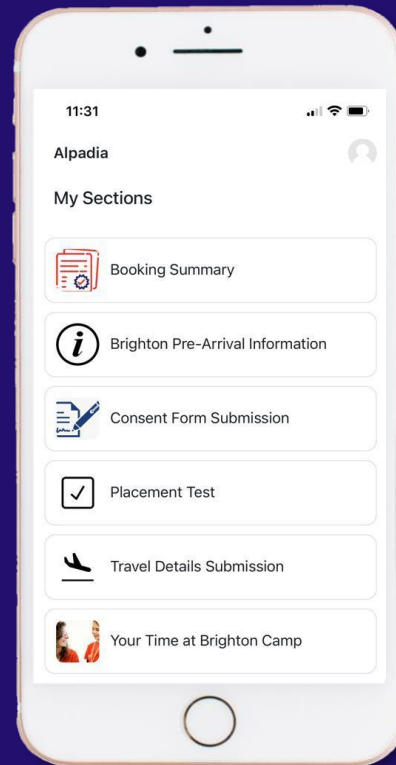
The students should use the portal (or mobile app) to

- Complete the online pre-arrival placement test
- Have access to the "Your life at camp" section: Daily programme, food menu, check-out details, etc.
- Have access to the Arrival Information section: Provides info about meeting points (for students with an ALPADIA transfer)

LOG-IN



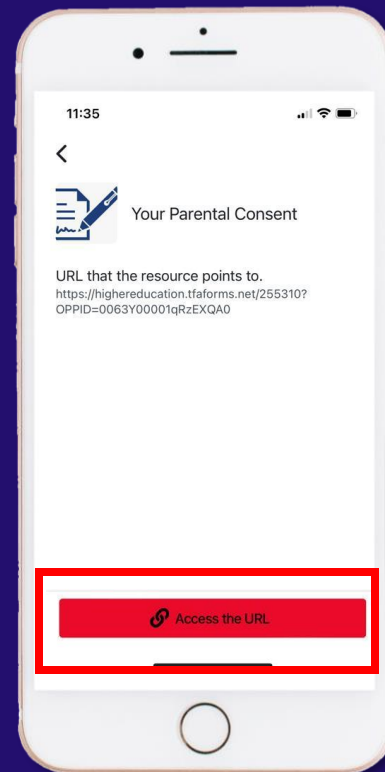
HOME PAGE



The student login and password is mentioned in ALPADIA's enrolment confirmation email, or in the Student Portal instructions email (if the student was booked prior to the Student Portal launch date).

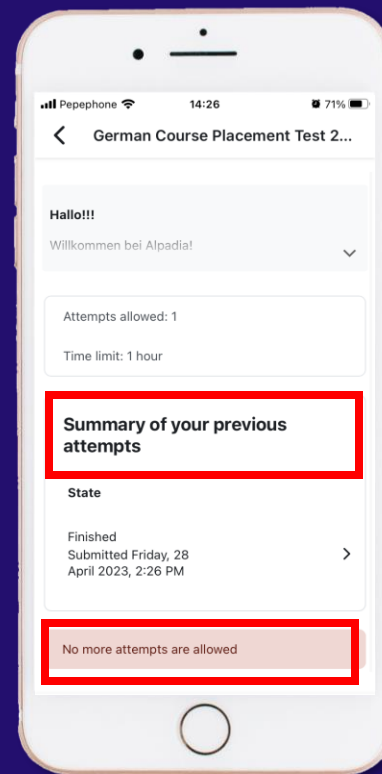
- **Login:** Student ID (present in the enrolment confirmation email) comprised of seven digits
 - The format looks like: 1456235
- **Password:** It's a combination of fifteen numeric digits, split by a point.
 - The format looks like: 178965.958476321

To complete the parental consent form,
parents will need to click on “Access the URL”
which will open an internet browser with the
Parental consent form



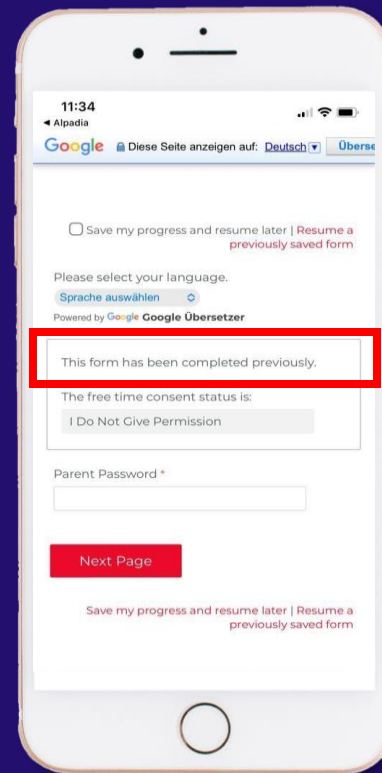
To verify if the students completed the online **pre-arrival placement test**:

1. Go to online.alpadia.com (or download the app)
2. Login-in with the student credentials
3. Click on "Placement test"
4. Select the placement test in the target language of the student
5. If you can see "summary of previous attempts", along with a box displaying "No more attempts are allowed", it means the student completed the test



To verify if the parents successfully completed the **parental consent form**:

1. Go to online.alpadia.com (or download the app)
2. Login-in with the student credentials
3. Click on "Consent Form Submission"
4. Click on "Access the URL"
5. The additional parent password is **Alpadia2025!**
6. If the following page shows the message "This form has been completed previously", the form was submitted successfully



To verify if the parents successfully completed the **transfer details**

1. Go to online.alpadia.com (or download the app)
2. Login-in with the student credentials
3. Click on "Transfer Details Submission"
4. If the "Flight / Train Arrival Time" is completed, it means that the parents provided ALPADIA the transfer details

Pepephone 14:44 68%

< **Your Travel Details**

Flight/Train Arrival Date (Enrolment Start Date)
30/04/2023
This should be the same as the enrolment start date. Please note that non-Sunday arrival days are classed as "out of hours". Out of hour transfers booked with Alpadia incur an additional fee.

Flight/Train Arrival Time *
16:45
Please use format HH:MM. Based on your booking you can schedule your transfer for flight/train arrivals that occur between 08:00 and 19:00. If you need a transfer for a flight/train outside of this time please contact your booking agent.

Origin / Place of Departure / Providence
Madrid
Please provide the location of where the arrival journey started.

Pepephone 14:46 67%

< **Your Travel Details**

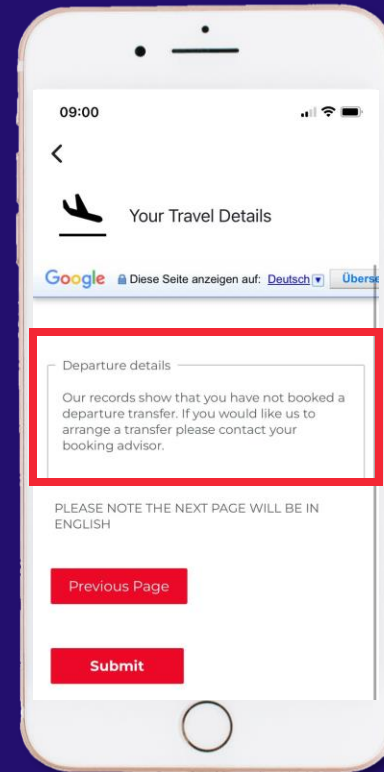
Arrival Airport / Train Station
Brandenburg Airport
Please provide the location where the arrival journey ends. This should be local to the camp.

Airline / Train Operator
Iberia
Please provide the name of the airline or train operator providing the service. If not known, please enter "unknown"

Flight / Train Number
IB363
Please enter the flight or train service number including prefixes where present.

Arrival Terminal
2
Please provide details of the arrival terminal where relevant.

If NO arrival / departure transfer was booked,
the following message appears



THANK YOU!

If you have questions, please contact ALPADIA via info@alpadia.com